

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – October 15, 2019

ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit No. 13 was called to order by President Mark Sinner on Tuesday, October 15, 2019 at 7:00 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE. Public notice was given in the Star-Herald on Friday, October 11, 2019. Agenda items and reports were uploaded to the ESU #13 website for Board members on Thursday, October 10, 2019.

President Mark Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager, and Desira Martin, Treasurer. Guests: Danielle Cole and Kerry Mehling

Absent: None

Moved by Richards, seconded by Diemoz, that the agenda be approved as listed. Aye: Coon, Crofutt, Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Sinner. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Marsh, that consent action items be approved as listed (minutes of Budget Hearing, Tax Hearing, and September regular meeting, Treasurer's Report, Fund Balance Report Budget Summary Report, claims, and staff travel). Aye: Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marx, Richards, Sinner, Coon. Nay: none. Absent: none. Motion passed. The following General Fund claims were approved for payment:

CHECK #	ENTITY NAME	AMOUNT
13417	ALLO COMMUNICATIONS	693.84
13418	ALLO COMMUNICATIONS	3,600.00
13419	ALLO COMMUNICATIONS	829.71
13420	BLACK HILLS ENERGY	196.19
13421	CENTURYLINK	1,458.21
13422	CITY OF GERING	615.53
13423	CITY OF TERRYTOWN	48.22
13424	NEBRASKA PUBLIC POWER DISTRICT	626.21
13425	PAYROLL ACCOUNT	812,712.73
13426	WELLS FARGO	4,602.43
13427	CHARTER COMMUNICATIONS	747.51
13428	CHARTER COMMUNICATIONS	747.51
13429	CHARTER COMMUNICATIONS	2,459.87
13430	CITY OF SIDNEY	775.79

13431	LINGO COMMUNICATIONS	371.64
13432	NEBRASKA PUBLIC POWER DISTRICT	2,356.75
13433	21ST CENTURY EQUIPMENT	234.83
13434	308 EMBROIDERY	179.86
13435	95 PERCENT GROUP INC.	1,647.25
13436	A MOTHER'S TOUCH	209.14
13437	ABIGAIL ABBOTT	366.56
13438	AESA	1,780.00
13439	AHLERS BAKING, INC	201.40
13440	AIRMEDCARE NETWORK	250.00
13441	SHANNON ALWIN	211.38
13442	ANITA'S GREENSCAPING, INC	405.00
13443	AUTOZONE, INC	251.12
13444	BAKER & ASSOCIATES	22,480.00
13445	JENNIFER BAUMANN	200.00
13446	BAYARD PUBLIC SCHOOLS	1,840.00
13447	JADIE BEAM	50.00
13448	BENZEL PEST CONTROL	95.00
13449	BENZEL PEST CONTROL	320.00
13450	BLESSED BEGINNINGS EEC	405.35
13451	BORDER STATES	60.57
13452	ANGELA BORGMANN	31.32
13453	JESSICA BRODERICK	13.50
13454	CAPITAL BUSINESS SYSTEMS, INC	6,690.86
13455	CARDMEMBER SERVICE	9,807.24
13456	CASH-WA DISTRIBUTING	3,449.17
13457	CDW GOVERNMENT, INC	6,335.64
13458	CHRISTINE RIPPE'S DAYCARE	211.38
13459	CHUCK ELLEY PRESENTATIONS	949.40
13460	COMMUNITY ACTION PARTNERSHIP-WN	400.00
13461	COMPLETE CARE FAMILY PRACTICE, LLC	75.00
13462	JOLEEN CONWAY	72.00
13463	CORNHUSKER MARRIOTT HOTEL	108.00
13464	COUNTRY BEAR DAYCARE	92.08
13465	COUNTRY INN & SUITES-KEARNEY	154.00
13466	CULLIGAN	66.85
13467	D & H ELECTRONIC SUPPLY	13.76
13468	D. MARTIN-ESU #13	18.65
13469	DAS STATE ACCOUNTING	3,656.72
13470	DELL MARKETING	1,974.94
13471	DENNIS SUPPLY CO	16.08
13472	DIAMOND VOGEL PAINT CENTER	8.15
13473	MARGARET DREDLA	25.52
13474	EAKES OFFICE SOLUTIONS	184.58
13475	ED SERVICE UNIT NO 2	1,111.77
13476	ED SERVICE UNIT NO 10	439.60
13477	ED SERVICE UNIT NO 13	11,341.81
13478	ED SERVICE UNIT NO 6	80.00
13479	EDUCATIONAL SERVICE UNIT NO. 13	5,372.54

13480	EMBASSY SUITES HOTELS La Vista	3,098.55
13481	EMBASSY SUITES-LINCOLN	113.00
13482	FAIRFIELD INN & SUITES SCOTTSBLUFF	96.00
13483	FAIRFIELD INN BY MARRIOTT	95.95
13484	FBG SERVICE CORPORATION	999.00
13485	FINNEYS INC	14.34
13486	SAMANTHA FISHER	1,047.76
13487	KENDA FOOS	27.55
13488	FRANK PARTS COMPANY	14.97
13489	FREMONT MOTOR COMPANY	305.74
13490	FRENCHMAN VALLEY COOP	1,138.71
13491	TERESA FROMAN	331.82
13492	PERLA GARZA	140.59
13493	GERING PUBLIC SCHOOLS	6,364.80
13494	GERING PUBLIC SCHOOLS	2,100.00
13495	GLYNLYON, INC.	13,145.00
13496	JOANN GOLDEN	899.60
13497	GOVCONNECTION, INC	2,086.80
13498	GRADUATE-LINCOLN	109.00
13499	CYNTHIA GUERUE	150.00
13500	GURIAN INSTITUTE, THE	4,750.00
13501	HALF PINT ACADEMY	516.00
13502	HAMPTON INN - KEARNEY	635.90
13503	HAMPTON INN - NORTH PLATTE	472.00
13504	HAMPTON INN & SUITES	94.00
13505	TERESA HAYNES	511.71
13506	HERE WEE GROW CHILD DEVELOP. CNTR.	981.60
13507	HI PERFORMANCE CAR WASH	35.20
13508	JAYMIE HILLIARD	256.01
13509	HOBBY LOBBY	74.98
13510	HOLIDAY INN EXPRESS - OGALLALA	292.00
13511	HOLIDAY INN EXPRESS - ALLIANCE	89.00
13512	HOLIDAY INN EXPRESS-KEARNEY	2,387.10
13513	VOID - HOLIDAY INN EXPRESS- LEXINGTON FOR \$376.00	0.00
13514	HOLIDAY INN EXPRESS-SCOTTSBLUFF	94.00
13515	HOME DEPOT CREDIT SERVICES	323.58
13516	HOMETOWN LEASING	646.95
13517	HULLINGER GLASS AND LOCKS	290.50
13518	IDEAL LINEN SUPPLY	1,856.55
13519	IDEAL LINEN SUPPLY	752.22
13520	INDEPENDENT PLUMBING & HEATING	16.14
13521	J RUNDELL-ESU #13	13.65
13522	PATTY JEFFERS	144.00
13523	JOHNSON CASHWAY LUMBER CO	20.20
13524	K&P WELDING	212.55
13525	KANGAROO COURT	180.00
13526	KAPLAN EARLY LEARNING COMPANY	109.31
13527	RYAN KELLEMS	5,069.00

13528	KIDS KORNER	765.48
13529	KOKE'S AUTO FARM TRUCK	32.36
13530	KSB SCHOOL LAW, PC LLO	1,000.00
13531	LIL ANGELS PLAYHOUSE LLC	444.00
13532	LITTLE GARDEN CHILDCARE	254.24
13533	LR4, LLC	600.00
13534	ANGELA LUPPEN	151.38
13535	DEBRA MASON	270.00
13536	MEAT SHOPPE	1,748.53
13537	MENARDS	391.91
13538	ASHLEY MEYER	250.56
13539	NICOLE MICHAEL	66.58
13540	RENEE MILLER	128.76
13541	MINATARE PUBLIC SCHOOLS	1,870.00
13542	MITCHELL PUBLIC SCHOOLS	3,300.00
13543	MONEYWISE OFFICE SUPPLY	300.00
13544	MORRILL PUBLIC SCHL	6,100.03
13545	MOUNTAIN VISION PIZZA dba DOMINO'S	142.85
13546	MUNCHKINLAND DAYCARE CENTER	775.00
13547	NCECBVI	4,308.30
13548	NE SAFETY & FIRE EQUIPMENT	135.00
13549	NE ASSOCIATION OF SCHOOL BOARDS	818.00
13550	NEBRASKALINK	8,463.14
13551	NEOFUNDS BY NEOPOST	500.00
13552	NOAH'S ARK PRESCHOOL	160.00
13553	NPPD	55.06
13554	JEANNE OGDEN	101.27
13555	ONE SOURCE	132.00
13556	O'REILLY AUTOMOTIVE	62.00
13557	ORIENTAL TRADING COMPANY	49.94
13558	KAYE OTTEN	3,840.00
13559	PAM'S DAYCARE	231.38
13560	PANH GEOTECHNICAL & ENVIRONMENTAL	1,300.00
13561	PANHANDLE COOP	6,110.58
13562	PANHANDLE COOP ASSOC.	3,181.03
13563	PANHANDLE PARTNERSHIP	2,025.00
13564	PAUL REED CONSTRUCTION & SUPPLY	111.15
13565	PERRY, GUTHERY, HAASE & GESSFORD	400.00
13566	LORI PETERSON	1,678.48
13567	PRACTICE SOLUTIONS, LLC	937.71
13568	SUSAN PRESLER	9,000.00
13569	PRINT EXPRESS INC OF TORRINGTON	235.00
13570	RAMADA MIDTOWN CONFERENCE CENTER	1,692.00
13571	RANDY'S AUTO CARE, LLC	201.91
13572	RAPIDS	42.66
13573	LORI RETZLAFF	288.70
13574	RIVERSIDE DISCOVERY CENTER	84.00
13575	RODEWAY INN AINSWORTH	150.00

13576	SHANNA ROSENTRATER	760.31
13577	RUSSEL'S TRANSMISSION	60.35
13578	SHANA RUTHERFORD	270.40
13579	VICKI RUTTER	300.00
13580	SANDBERG IMPLEMENT, INC	203.50
13581	GEORGE SCHLOTHAUER	20.30
13582	SCOTTSBLUFF PUBLIC SCHOOLS	23,449.55
13583	SCOTTSBLUFF PUBLIC SCHOOLS	16,581.42
13584	JAMIE SELZER	29.00
13585	SIDNEY GLASS & SIGNS	40.00
13586	SIDNEY PUBLIC SCHOOLS	5,850.00
13587	ASHLEY SISK	25.00
13588	SMARTWAVE TECHNOLOGIES	1,454.00
13589	PAUL SMITH	50.00
13590	SNELL SERVICES	1,529.00
13591	SOLUTION TREE	1,238.00
13592	SONNY'S SUPER FOODS	12.28
13593	SONNY'S SUPER FOODS/BRIDGEPORT	730.32
13594	STAR-HERALD	1,134.94
13595	STATE CHEMICAL SOLUTIONS	298.91
13596	STEVE FERTIG MASONRY	525.00
13597	SUBWAY #6906	244.65
13598	SUBWAY #7881	573.18
13599	SWEET REBEL PHOTOGRAPHY	351.00
13600	TAESE/USU	60.00
13601	TASHA SCHUH INSPIRATIONS, LLC	1,750.00
13602	TEAM CHEVROLET	495.46
13603	DAWN TERRELL	314.94
13604	THOMPSON GLASS, INC	238.06
13605	TWIN CITIES EARLY CHILDHOOD CENTER	543.25
13606	THE UNIVERSITY OF NEBRASKA - LINCOLN	1,710.00
13607	UNIV. OF NORTHERN COLORADO	1,200.00
13608	VALTS	10.69
13609	JANICE VAN NEWKIRK	1,375.00
13610	VAN PELT FENCING COMPANY, INC.	100.00
13611	VERIZON WIRELESS	2,369.51
13612	VERIZON WIRELESS	542.28
13613	VOLUNTEERS OF AMERICA	92.61
13614	VOLUNTEERS OF AMERICA	262.50
13615	WESTERN COOPERATIVE COMPANY	65.51
13616	WESTERN NE MOVING & STORAGE	975.00
13617	WNCC	2,398.55
13618	WNCC	2,551.50
13619	WESTERN NEBRASKA HOUSING	495.00
13620	WESTWAY CHRISTIAN CHURCH	1,200.00
13621	WNCC, Treasurer	2,083.20
13622	WESLEY WOOD	475.00
13623	BLACK HILLS ENERGY	265.68
13624	CENTURYLINK	2,691.98

13625	CHARTER COMMUNICATIONS	48.98
13626	GREAT PLAINS COMMUNICATIONS	2,816.00
13627	VISA	9,650.64
13628	WESTERN STATES BANK	250,000.00
13629	BLACK HILLS ENERGY	379.55
13630	BLACK HILLS ENERGY	339.16
13631	CENTURYLINK	1,458.21
13632	CHARTER COMMUNICATIONS	510.53
13633	CHASE CARD SERVICES	7,744.67
13634	CITY OF BRIDGEPORT	342.63
13635	CITY OF SCOTTSBLUFF	663.44
13636	NEBRASKA PUBLIC POWER DISTRICT	107.24
13637	VIAERO WIRELESS	131.88
	TOTAL	1,388,909.24

Calendar

- **October 17, 2019** - VALTS graduation - HARMS Center - 11:45
- **October 23, 2019** – ESU 13 Advisory Council Meeting – ESU 13 Conference Rooms B & C (Dr. Dick will be hosting from Chadron) – 10:00 AM
- **October 25, 2019** – Fall Break (ESU 13 closed)
- **November 19, 2019** – Regular Board Meeting
- **November 20-22, 2019** - NASB State Education Conference – CHI Health Center Downtown Omaha (Diemoz, Knapper, Marx)
- **December 4-7, 2019** – AESA Annual Conference, JW Marriott Desert Ridge Resort, Phoenix, AZ (Coon, Diemoz, Jones, Marx, Richards, Sinner)

No Public Forum

Reports:

Danielle Cole, ESU 13's Title 1C Migrant Education Director, reported to the Board that the program's name has changed to Title 1C Migrant Education. She informed the Board that the program serves 650+ students in 41 school districts. They have 9 full time staff and many part time and summer staff. The qualifications for this program are migrant (mobility) children who are under 21 years old, have yet to graduate, moved across school district lines in the last 36 months and that the child, guardian, or financial support person works in agriculture. The program offers several supplemental services such as instruction, nutritional services and many more.

Kerry Mehling, Assistant Director of the Head Start Program, reviewed that the program serves 248 preschool children ages 3-5, and 68 infant and toddlers for a total of 316 children. The Head Start program currently has 6 public school partnerships. She explained the new 5 year grant application process with the Board. Future possibilities include offering home services, more public school partnerships and having full day programs. The Board was asked for input on the grant submission.

Head Start Director's Report and Policy Council Minutes for September – No discussion.

Administrator's report:

Dr. Dick gave the Board an update of his attendance at the LR 63 hearing. All 17 ESU Administrators were there as well as 25-30 other ESU supporters.

The Non-certificated/Classified Evaluation instrument is being revised. He will present the final draft to the Board in November.

Project Discovery – Dr. Pam Brezenski, Special Services Director, coordinated this project and was informed that it is receiving federal recognition. This project focused on employment for youth with moderate to significant disabilities. Our Meridian students completed the curriculum and were successful in employment.

Old Business: None.

New Business:

Amendment of Board Policy – Article 3 (Services and Operations) was presented as first reading. No action required.

Amendment of Board Policy – Employee Benefits, Sick Leave was presented as first reading. No action required.

Moved by Knapper, seconded by Coon, that the Board approve the addition of the asbestos statement to the student handbooks and the ESU 13 website. Aye: Diemoz, Egging, Horn, Jones, Marsh, Marx, Millette, Richards, Sinner, Crofutt. Nay: none. Absent: none. Motion passed.

Moved by Richards that the Board approve the Finance Committee's recommendation to purchase a new model 2020 Intermediate 4 door sedan Chevy Malibu from Masid Chevrolet for \$17,995.00. Aye: Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: none. Motion passed.

Moved by Marsh, that the Board approve the Finance Committee's recommendation to purchase one new 7'6" HTX V-Plow from Twin City Auto for \$6,399.00. Aye: Horn, Jones, Knapper, Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Egging. Nay: none. Absent: none. Motion passed.

Moved by Richards, that the Board approve the Finance Committee's recommendation to accept the bid from Sterling Computers Corporation for \$50,838.39 for a voice-over internet protocol system and to allow the Administrator to execute the contract. Aye: Jones, Knapper, Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: none. Motion passed.

Moved by Jones, seconded by Marx, that the Board approve the above listed minutes as read. Aye: Knapper, Marsh, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Horn. Absent: none. Nay: none. Motion passed.

President Sinner declared regular meeting adjourned. Next regular meeting will be held Tuesday, November 19, 2019, beginning at 7:00 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE.

President

Secretary